

Little Frogs Pre School

Admissions arrangements and Oversubscription criteria

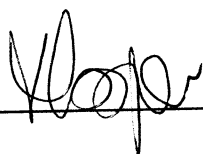
These arrangements seek to comply with the government's School Admissions Code, the Local Conditions of Funding, the Statutory Guidance for Local Authorities on the Delivery of Free Early Education for Two, Three and Four Year Olds and Securing Sufficient Childcare and the co-ordinated admission schemes of Devon County Council, the local authority (LA) for this area

Review

This policy will be subject to annual review by staff and members of the management committee.

This Policy and the provision's practices will be reviewed periodically and kept up to date in accordance with any changes in legislation.

Policy Approved By:



Date:

15/6/18

(On Behalf of the Management Committee of Little Frogs Pre-School)

Admissions arrangements

The Preschool is open to any family. It is our intention to make our pre-school genuinely accessible to children and families from all sections of the community. We aim to provide warm, welcome and appropriate learning opportunities for all children.

Applications for places are made by completing registration and booking forms, available from the pre-school.

We encourage parents and carers to visit the pre-school with their children during the weeks before admission is planned.

Ethos/principles

All children are special. We strive to provide equal opportunities and a welcome for all, recognising that certain groups and individuals are discriminated against. No two children manifest exactly the same needs. All children irrespective of special educational need; disability; mental health or medical need; race; culture; class; creed; sexual orientation; gender or social status have the right to express their needs and have them met.

Early Years Entitlement Funding (EYEF) and two year old funding

All 3 and 4 year olds are entitled to a free early education place for 570 hours a year over no fewer than 38 weeks of the year. Some 2 year olds are eligible¹ for a funded place. Our Pre School is an approved provider and can admit two year olds from the start of the term following their second birthday or at the start of the term in which they have their third birthday.

Some three and four year olds, whose parents meet the criteria, will be eligible for an additional 570 hours increasing their funded time to 1140 hours a year. This is known as the extended entitlement.

We expect to admit children that will be using their EYEF and/or two year old funding as well as children whose parents are buying additional hours and those that are both funded and buying hours. There may be some children who are only attending for bought hours and some that only attend for funded hours.

¹ Eligibility criteria for disadvantaged 2 year olds.

We do not guarantee to offer the extended entitlement and this will be discretionary approved upon the current numbers, ratios and viability of the setting. We encourage Parents to share funding over different settings to maximise the use of the 30 hour funding entitlement. We recommend that up to 21 hours are used at Pre school and remainder with other settings.

Little Frogs Pre -School admits:

- Funded 2 year olds as part of two year old funding from the start of the term following their second birthday.
- Unfunded 2 ½ year olds.
- Funded three and four year olds from the start of term following their third birthday.
- Unfunded three and four year olds.

Patterns of Attendance Available

We are required to offer early learning and care in a flexible way. Our pre-school makes a core offer of:

Morning sessions start from 8.45 am to 9.30 until 12.00 to 12.45pm and

Afternoon sessions of 12.00 to 12.45 until 3.00 to 3.45 and

All day sessions of 8.45 to 3.45pm during term time only.

If you choose to bring lunch this time is considered to be part of the day when children continue their learning and will be funded as part of the Early Years Entitlement.

Fees

Additional hours on top of the 15 funded hours are charged at £3.75.(as correct at 1.6.18)

Procedures

- We ensure that the existence of the pre-school is widely advertised in places accessible to all sections of the community.
- The Childs parent or guardian complete an application form or visit the pre-school and the form is completed with the help of a member of staff. The date of receipt is recorded on the form.
- We arrange the applications in date of birth order.

When considering admissions we are mindful of staff: child ratios and the facilities available at the pre school.

Places are allocated to :

1. Any child whose Statement of Special Education needs names the pre-school will be admitted.
2. Children who have already been attending Pre-School and have not fulfilled their entitlement to 15 hours as specified in the Early Years Funding. We try to accommodate requests from existing children provided that this does not disrupt the pattern of continuity in the setting.
3. Children in Care or who ceased to be in Care because they were adopted, made the subject of a residence order or made the subject of a special guardianship order.
4. Children for whom exceptional medical or social need is demonstrated.
5. Children who live in the school's designated area with a sibling on roll at the time of application.
6. Other children living inside the school's designated area.
7. Children who live outside of the school's designated area with a sibling on roll at application.
8. Other children.

Notes on Oversubscription Criteria

- If it is necessary to distinguish between children in a particular category priority will be determined on the basis of distance from home and the school measured by AA autoroute (ie the shorter the distance, the higher the priority)
- If the tie-breaker at above is not sufficient to distinguish between applicants in a particular category, there will be a random ballot.
- Where applications are received from families with multiple birth siblings (twins, triplets etc) resident in our designated area, every effort will be made to allocate places here. This recognises the exceptional nature of the emotional bonds between multiple birth siblings. Where that is not possible, parents will be invited to decide which of the children should be allocated the available place(s) or seek places at an alternative setting with sufficient vacancies to accommodate both or all the multiple birth siblings.

We reserve the right to consider applications for Priority Admission over our normal policy. Priority Admissions follow a recommendation from an appropriate professional (eg - GP, Health Visitor, Social Worker or Speech Therapist) that entry to the Pre-school would be of real benefit to the child concerned.

Little Frogs Pre School
Admission Policy 2018

Protocol for Admission of Need

Background

1. Parents are invited to express preference for the school they would like their child to attend, together with reasons for preference on the Application Form.
2. In a small number of cases, a preference for this nursery provision will be because a parent feels there is 'exceptional medical or social need' for their child to attend here.
3. The 'exceptional' nature of these cases denotes that they will be individual in circumstance, however, exceptional need could include:
 - Eligible 2 year olds referred through two year old funding
 - A serious medical condition, which can be supported by medical evidence;
 - The death of a parent associated with another school or early years provision;
 - Significant caring responsibilities which can be supported by Social Services;
 - Where one or both parents or the child has a disability that may make travel to a school further away more difficult.²
4. It is intended that this protocol may pre-empt some admission appeals where it is considered that exceptional justification to attend this school can be demonstrated before applications are prioritised and processed.
5. It is expected that professional evidence from a social care, medical or education expert, independent of the family would be provided which sets out a reasoned and unequivocal opinion that the child would suffer a significant detriment by not being admitted here.

Admission of 2 Year Old Children not yet entitled to Early Years Funding

We only offer places to 2 year old children provided we have the sessions available and there are no children with higher priority at the time.

We normally offer 2 year olds one session to commence and increase to two sessions after half a term depending on available sessions.

² These examples are not meant to be exhaustive or exclusive. Neither should it be assumed that similar circumstances would impact on different children and families in the same way.