



# Policy for Charging – Little Frogs Pre School

The setting is open 08.45-15.45 Monday to Friday, term-time.

- a) Half day sessions vary from 2 ½ to 4 hours, giving greater flexibility to parents.
- b) Full days – maximum of 7 hours can be claimed in a day.
- c) 2 sessions a day

## Early Years Entitlement Funding

We offer funding term-time. Your weekly entitlement will be available for 15/30 hours a week and/or. You can access this in the following way:

*You can decide how hours are allocated or what sessions can be funded or paid for.*

- a/b) Funding will be deducted from the days/hours you require before we make charges for additional hours

We are not open on weekends or bank holidays.

## Additional Hours / Sessions

- a/b) Hours that exceed the weekly entitlement will be charged at an hourly rate as follows:

| Age of child | Hourly rate charges |
|--------------|---------------------|
| Age 3 & 4    | £5.25               |
| Age 2        | £5.25               |
| Under 2's    | No accepted         |

- c/d) If not eligible for any of the funding then hours will be charged at an hourly rate as follows:

| Age of child | Hourly rate charges |
|--------------|---------------------|
| Age 3 & 4    | £5.25               |
| Age 2        | £5.25               |
| Under 2's    | No accepted         |

The morning/afternoon session includes snack of fruit/cracker/milk or water.

The full session prices are payable if you choose to drop-off late or pick-up early or if on holiday or sick. This must be notified to staff.

Fees are payable weekly or half termly in advance. If payment is late then we reserve the right to remove your child from sessions that are not paid for. A letter will be sent giving 7 days' notice of reduced hours.

## **Meals / Snack Charges**

Please bring in packed lunch each day and see our 'Healthy Eating' policy.

Please bring in 1 packet of crackers or breadsticks per half term.

If pupils are in receipt of Early Years Pupil Premium, this funding is to be used to ensure their learning and development needs are met.

## **Consumables**

Please provide your child with nappies/wet wipes/nappy sacks/cream.

If we have to use our supply, we ask you to replace this.

## **Additional Activities / Trips**

We make charges for additional optional activities – eg football, trips.

## **Other charges**

A **late pick-up charge of £5.25** is payable if you are over 10 minutes late.

If you are in receipt of Universal Credit, you may get help with fees for Additional Hours/Sessions. Universal Credit will not contribute towards any Chargeable Extras.

If you are eligible for Tax-Free Childcare this can save you 20% on your fees for Additional Hours/Sessions and Chargeable Extra's.

Visit <https://www.beststartinlife.gov.uk/> to see what help may be available for you.